

IPAO Detailed Schedule

6-22-07

ID	Program/Project Name	RM	Cost Lead	Overdue													2008											
					J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S			
6	ESMD																											
1023	Constellation Program	Carraway	Chromik																									
1024	IRT Initiated																											
1025	SRB				◆ 1-31																							
1026	P/SRR	Carraway	Chromik																									
1028	Assemble Constellation Review Team																											
1029	Core Team Candidates Lists Received																											
1030	ESMD/IPAO Candidate Reviews Completed																											
1031	PA&E Approval of Candidates List																											
1032	Initiate Chair Contract Process																											
1033	Chair Nominated																											
1035	Recruit Core Team																											
1034	Chair Approved																											
1038	Chair Contract Process Complete																											
1036	Prepare Team Approval Letter																											
1040	Initiate Team Contract Process																											
1037	Team Approval Letter Submitted																											
1039	Constellation Team Approved																											
1041	Team Contract Process Complete																											
1052	Prepare Constellation SRB ToR																											
1053	Submit Draft ToR to ESMD for Comment																											
1054	Receive/Incorporate ESMD Comments																											
1055	Submit ToR to IPAO Director for Approval																											
1056	Forward ToR to MDAA for Signature																											
1057	Cx SRB ToR Prepared				◆ 1-15																							
1058	ToR Submitted to CxP, TA & ESMD for Comment				◆ 1-15																							
1059	Comments Incorporated				◆ 5-5																							
1060	ToR Submitted to IPAO Director for Approval			☹	◇ 5-8																							
1061	ToR Submitted to JSC CD, TA, ESMD, AA, and PA&E for App			☹	◇ 5-14																							
1062	Cx ToR Approval Process Completed			☹	◇ 5-31																							
1066	Review/Report																											
1067	Review Kickoff/Develop Review Plan																											
1068	Receive SRR Documentation - Drop 1																											
1069	SRR Comments Submitted to Cx Program - Drop 1																											
1070	Receive SRR Documentation - Drop 2																											
1073	Attend Program SRR Board @ JSC				4																							
1071	SRR Findings & Observations Outbrief to Cx Prog Mngr				5																							
1072	SRR Findings & Observations Report to CxPO				-30																							
1074	Program SRB Kickoff				◆ 5-22																							
1075	Program Baseline Synchronization Meeting @ JSC				6-29 ▮ 7-5																							

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					J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S							
1076	Program Assessment Field Review @ JSC										7-19			7-30																		
1077	IPAO Peer Review																															
1078	Publish Final Report																															
1027	P/SRR																															
1042	Assemble Constellation SRB																															
1043	Chair Candidates Requested from CxP, TA, ESMD																															
1044	Chair Candidates Provided to ESMD AA, PA&E, AA & OCE																															
1045	Chair Recruited																															
1046	Chair Approval Letter Forwarded to ESMD AA, PA&E, AA & O																															
1047	Chair Contract Process Completed																															
1048	Meet w/Chair & JSC TA to Prioritize Team Members & Agree c																															
1049	JSC TA & CxP Recruit the Team																															
1050	Team Approval Letter Forwarded by IPAO to ESMD AA, PA&E																															
1051	Cx Team Approved																															
1063	ICA																															
1064	Data Collection																															
1065	ICA Complete																															
1079	Briefings																															
1080	Pre-Brief Cx Program Office																															
1081	Pre-Brief CMC																															
1082	Pre-Brief ESMD PMC																															
1083	Brief APMC																															
1084	P/SDR																															
1085	Ares I Project	Smolka	Fernandez																													
1086	SRB																															
1087	SRR	Smolka	Fernandez																													
1109	SDR	Smolka																														
1111	Update Ares SRB for SDR																															
1112	Approval of Updated SRB Team																															
1113	Chair Contract Process																															
1114	Modify Team Contracts																															
1115	Updates to Team Complete																															
1116	Approval of Updated ToR																															
1117	Draft ToR to Stakeholders																															
1118	Submit Updated ToR to IPAO Director for Approval																															
1119	Forward Updated ToR for Signature																															
1120	Suggested SDR Agenda to Project																															
1121	Updated ToR Approval Process Complete																															
1122	Review/Report																															
1124	J2X Engine Resync																															

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					J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S							
1123	Upper Stage FSR												8-15	8-16																		
1125	Cost Review and Cost Data Drop												8-15	8-16																		
1126	Review Board Planning Meeting with Project at MSFC																															
1127	SDR Data (DAC) Drop																															
1128	ICE Reconciliation																															
1129	Project Briefing to SRB (Cost, Schedule, Risk) @ MSFC																															
1110	SDR																															
1130	SDR Briefings																															
1131	SRB Chair Verbal Out Brief to Project																															
1132	Write Report and Briefing																															
1133	Brief Center PMC with Invitations to CxP																															
1134	Brief ESMD Program Management Council																															
1135	Brief Agency Program Management Council																															
1136	PDR																															
1137	Orion Project	Calloway	Greathouse																													
1138	SRB																															
1145	SRR	Calloway	Greathouse																													
1155	Prepare CEV ToR																															
1156	Submit Draft ToR Appendix to ESMD																															
1157	Receive/Incorporate ESMD Comments																															
1158	Submit ToR to IPAO Director for Approval																															
1160	CEV ToR Approval Process Completed																															
1159	Forward ToR to MDAA for Signature																															
1147	Assemble CEV Team																															
1148	Chair Nominated																															
1149	Chair Approved																															
1150	Chair Contract Process																															
1151	Recruit Discipline Experts																															
1152	Team Approval Letter Submitted																															
1153	CEV Team Approved																															
1154	Team Contract Process Complete																															
1161	Review/Report																															
1162	Review Kickoff/Develop Review Plan																															
1163	Receive SRR Documentation																															
1164	SRR Comments Submitted to CEV Project																															
1166	CEV SRR Board																															
1165	Publish Report																															
1146	SRR																															
1167	Briefings																															
1168	Brief CEV Project																															

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					J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S							
1169	Brief JSC CMC																															
1170	Brief ESMD PMC																															
1139	SDR																															
1144	SDR																															
1140	Kickoff																															
1141	Preboard Activities																															
1142	Briefing to SRB																															
1143	SDR Briefings																															
1171	PDR																															
226	EVA Project	Cheek	Larson																													
227	SRB																															
228	SDR																															
229	SRR	Cheek	Larson																													
231	Assemble SRB																															
232	Issue Call for Chair Candidates																															
233	Screen and Prioritize Candidate List																															
234	Submit Chair Approval Letter																															
235	Recruit/Contract for Chair																															
237	Identify SRB Disciplines																															
236	Receive Chair Approval																															
238	Identify Discipline Specialists																															
239	Conduct Team Selection Meeting (Chair, TA, & IPAO)																															
240	Recruit for Team (TA)																															
241	Submit Team Approval Letter (IPAO)																															
242	Contract for Team (TA)																															
243	Receive Team Approval																															
244	Complete Team Contract Process																															
248	Terms of Reference																															
249	Prepare Draft ToR																															
250	Distribute Draft ToR to Program, Project, & TA																															
252	Distribute Draft ToR to Approvers																															
251	Receive/Incorporate Comments																															
253	Submit ToR to IPAO Director for Approval																															
254	Submit ToR for Approval to ESMD AA, JSC CD, OCE, PA&E,																															
255	Complete ToR Approval Process																															
245	Cost Sufficiency Review																															
246	Collect Data																															
247	Complete SR																															
256	Review/Report																															
257	Attend SRB Kickoff Meeting																															

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ID	Program/Project Name	RM	Cost Lead	Overdue	2008																											
					J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S							
258	Attend SRR Document Release							◆	3-28																							
259	Project SRR Kickoff							◆	3-28																							
260	Review SRR Documents							3-28	■	4-30																						
261	Project RID Cutoff							◆	4-11																							
262	Attend Project SRR Board								◆	5-1																						
263	Submit SRB Comments to Project								◆	5-2																						
264	Project Brief SRR Results to SRB (site review)								5-17		5-13																					
265	Publish Draft Report												◆	6-12																		
266	Publish Final Report												◇	6-25																		
230	SRR								4-30		5-1																					
267	Briefings																															
268	Brief Project/Program/TA												◇	6-26																		
269	Brief JSC CMC												◇	6-28																		
270	Brief ESMD PMC													◇	7-16																	
271	PDR																															
272	Ground Operations Project	Shaw	Fernandez																													
273	SRB																															
274	SRR	Shaw	Chromik																													
276	Assemble SRB																															
277	Call for Chair Candidates																															
278	Prioritize Candidate List																															
279	Chair Approval Process			😊																												
280	Recruit/Contract for Chair																															
282	Identify SRB Disciplines																															
283	Identify Discipline Specialists																															
284	Conduct Team Selection Meeting																															
287	SRB Planning Meeting																															
286	Recruit and Contract for Team																															
288	Team Contract Process Completed																															
285	Submit Team Approval Letter to ESMD AA, KSC CD, OCE, PA&																															
281	Chair Approved																															
289	Team Approved																															
293	Prepare ToR																															
294	Prepare Draft ToR																															
295	Draft ToR Distributed																															
296	Receive/Incorporate Comments																															
297	ToR to IPAO Director for Approval																															
298	ToR Submitted for Approval to ESMD AA, KSC CD, OCE, PA&																															
299	ToR Approval Process Completed																															
300	Review/Report																															

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					J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S							
301	Develop Preliminary Review Plan																															
302	Update Review Plan				2-14		2-15																									
303	Baseline Documents Received						◆ 3-11																									
305	SRB Document Review						3-20																									
304	SRR Document Released						◆ 3-21																									
307	GO Project SRR Board						4-24																									
306	SRB Issues Submitted to GO Project																															
308	GO SRR Site Visit																															
309	Report Draft Published																															
310	Final Report Published																															
290	Cost Sufficiency Review (SR)																															
291	Data Collection																															
292	SR Completed																															
275	SRR																															
311	Briefings																															
312	Project Manager Briefed																															
313	Cx Program Briefed																															
314	KSC CMC Briefed																															
315	ESMD PMC Briefed																															
316	SDR																															
319	CDR																															
317	Element-level PDRs (8)																															
318	PDR																															
467	Mission Operations Project	Baize	Larson																													
468	SRB																															
469	SRR	Baize	Larson																													
486	Terms of Reference																															
487	Prepare Draft ToR																															
488	Distribute Draft ToR to Program, Project, & TA																															
489	Submit ToR to IPAO Director for Approval																															
490	Submit ToR for Approval to ESMD AA, JSC CD, OCE, PA&E,																															
491	ToR Approval Process Completed																															
471	Assemble SRB																															
472	Issue Call for Chair Candidates																															
473	Screen and Prioritize Candidate List																															
475	Recruit/Contract for Chair																															
477	Identify SRB Disciplines																															
474	Submit Chair Approval Letter																															
478	Conduct Team Selection Meeting (Chair, TA, & IPAO)																															
479	Recruit for Team (TA)																															

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					J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S					
480	Submit Team Approval Letter (IPAO)				31																									
481	Contract for Team (TA)				-1																									
476	Receive Chair Approval																													
482	Receive Team Approval																													
492	Review/Report																													
493	Attend SRR Document Release and Project Kickoff				2-5																									
494	Attend SRB Kickoff Meeting				2-6																									
495	Review SRR Documents				2-19																									
496	Submit SRB Comments to Project																													
497	Attend Project SRR Board																													
498	Project Brief's SRR Results to SRB																													
499	Peer Review																													
483	Cost Sufficiency Review																													
484	Collect Data				2-7																									
485	Complete SR																													
470	SRR																													
500	Briefings																													
501	Brief Project Manager																													
502	Brief Cx Program																													
503	Brief JSC CMC																													
402	TDRSS Project	Frazier	Larson																											
403	SRB																													
404	SRR	Frazier																												
405	PDR																													
406	CDR																													
440	SMD																													
51	MMS Project	Chung	Fairbairn																											
53	MDR	Chung																												
72	ICE (TBD)																													
73	Review/Report (TBD)																													
74	Briefings (TBD)																													
75	Brief Program/Project																													
76	Brief CMC																													
77	Brief SMD PMC																													
78	Brief APMC																													
55	Assemble Team																													
56	Nominate Chair																													
57	Chair Approved																													
58	Initiate Chair Contract Process																													
59	Identify Potential Team Members																													

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					J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S							
64	Chair Contract Process Complete																															
60	Prepare Team Approval Letter																															
61	Submit Team Approval Letter																															
63	Initiate Team Contract Process																															
62	Team Approved																															
65	Team Contract Process Complete																															
66	Prepare ToR																															
67	Submit ToR to IPAO Director for Approval																															
68	Forward ToR to HQ/PA&E																															
69	ToR Approved by HQ/PA&E																															
70	Forward ToR to MDAA																															
71	ToR Approval Process Completed																															
54	MDR																															
79	MDR	Chung	Fairbairn																													
52	SRB																															
97	PDR	Chung																														
644	LWS Program	Cheek	CAD																													
646	PIR	Cheek																														
647	Assemble Team																															
651	Identify Potential Team Members																															
648	Nominate Chair																															
649	Chair Approved																															
650	Initiate Chair Contract Process																															
652	Prepare Team Approval Letter																															
653	Submit Team Approval Letter																															
656	Chair Contract Process Completed																															
655	Initiate Team Contract Process																															
654	Team Approved																															
657	Team Contract Process Completed																															
658	Prepare ToR																															
659	Submit ToR to IPAO Director for Approval																															
660	Forward ToR to HQ/PA&E																															
661	ToR Approved by HQ/PA&E																															
662	Forward ToR to MDAA																															
663	ToR Approval Process Completed																															
664	ICA																															
665	Receive ICA Data																															
666	Prepare ICA																															
667	ICA Completed																															
668	Review/Report																															

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					J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S							
669	Compile and Distribute Program Information to Team																															
670	Team Kick-off Meeting																															
671	Conduct Site Review																															
672	Receive Comments from Team																															
673	Compile Team Comments/Prepare Draft Report																															
674	Distribute Draft Report to Team Members																															
675	Receive Feedback from Team Members/Revise Draft Report																															
676	Forward Draft Report to Program																															
677	Receive Feedback from Program																															
678	Dry Run Review Report with IPAO																															
679	Incorporate IPAO Review Comments																															
680	Post Presentations																															
685	PIR																															
681	Briefings																															
682	Brief Program																															
683	Brief SMD PMC																															
684	Brief APMC																															
645	SRB																															
686	SDO Project																															
688	CDR	Cheek																														
696	Review/Report																															
689	Verify Chair Independence																															
690	Prepare ToR																															
691	Submit ToR to IPAO Director for Approval																															
692	Forward ToR to HQ/PA&E																															
693	ToR Approved by HQ/PA&E																															
694	Forward ToR to MDAA																															
695	ToR Approval Process Completed																															
697	Data Available																															
698	CDR																															
687	ORR																															
699	SIR																															
700	SAR																															
701	PSR																															
702	FRR																															
703	Geospace-Radiation Belt Storm Probes Project	Cheek																														
705	MDR	Cheek																														
706	Assemble Team																															
710	Identify Potential Team Members																															
707	Nominate Chair																															

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ID	Program/Project Name	RM	Cost Lead	Overdue	2008																											
					J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S							
708	Chair Approved																															
709	Initiate Chair Contract Process																															
711	Prepare Team Approval Letter																															
712	Submit Team Approval Letter																															
715	Chair Contract Process Completed																															
714	Initiate Team Contract Process																															
713	Team Approved																															
716	Team Contract Process Completed																															
717	Prepare ToR																															
718	Submit ToR to IPAO Director for Approval																															
719	Forward ToR to HQ/PA&E																															
720	ToR Approved by HQ/PA&E																															
721	Forward ToR to MDAA																															
722	ToR Approval Process Completed																															
723	ICA																															
724	Receive ICA Data																															
725	Prepare ICA																															
726	ICA Completed																															
727	Review/Report																															
728	Compile and Distribute Program Information to Team																															
729	Team Kick-off Meeting																															
730	Conduct Site Review																															
731	Receive Comments from Team																															
732	Compile Team Comments/Prepare Draft Report																															
733	Distribute Draft Report to Team Members																															
734	Receive Feedback from Team Members/Revise Draft Report																															
735	Forward Draft Report to Program																															
736	Receive Feedback from Program																															
737	Dry Run Review Report with IPAO																															
738	Incorporate IPAO Review Comments																															
739	Post Presentations																															
744	MDR																															
740	Briefings																															
741	Brief Program																															
742	Brief SMD PMC																															
743	Brief APMC																															
704	SRB																															
748	Explorers Program	Baize	Larson																													
749	SRB																															
750	PIR	Baize																														

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					J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S					
765	WISE Project	Shaw	Chromik																											
767	CDR	Shaw																												
768	SRB Chair and Team																													
769	Approval of Chair																													
770	Team Contracts Completed																													
771	ToR																													
772	Team Charter and Objectives																													
780	CDR																													
773	Review/Report																													
774	ICA																													
775	SRB Chair Verbal Outbrief to WISE																													
776	Board Report																													
777	CDR Briefings																													
778	Distribute Report																													
779	Brief JPL CMC with Invitations to SMD																													
766	SRB																													
781	SIR																													
782	ORR																													
783	LRR																													
598	New Millennium Program	Cheek	Larson																											
599	SRB																													
600	PIR	Cheek	Larson																											
602	Assemble Team																													
603	Nominate Chair																													
605	Initiate Chair Contract Process																													
604	Chair Approved																													
611	Chair Contract Process Complete																													
606	Identify Potential Team Members																													
607	Prepare Team Approval Letter																													
608	Submit Team Approval Letter																													
610	Initiate Team Contract Process																													
609	Team Approved																													
612	Team Contract Process Complete																													
613	Prepare ToR																													
614	Submit ToR to IPAO Director for Approval																													
615	Forward ToR to HQ/PA&E																													
616	ToR Approved by HQ/PA&E																													
617	Forward ToR to MDAA																													
618	ToR Approval Process Completed																													
623	Review/Report																													

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					J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S							
624	Compile and Distribute Program Information to Team																															
625	Team Kick-off Meeting																															
626	Conduct Site Review																															
627	Receive Comments from Team																															
628	Compile Team Comments/Prepare Draft Report																															
629	Distribute Draft Report to Team Members																															
630	Receive Feedback from Team Members/Revise Draft Report																															
631	Forward Draft Report to Program																															
632	Receive Feedback from Program																															
633	Peer Review Report with IPAO																															
634	Incorporate Peer Review Comments																															
635	Post Presentations																															
619	ICA																															
620	Receive ICA Data																															
621	Prepare ICA																															
622	ICA Complete																															
601	PIR																															
636	Briefings																															
637	Brief Program/Project																															
638	Brief CMC																															
639	Brief SMD AA for Programs -1																															
640	Brief SMD AA for Programs - 2																															
641	Brief SMD PMC																															
642	Brief APMC																															
643	PIR																															
528	ST8 Project																															
529	SRB																															
530	CDR																															
784	Earth Systematic Missions Program	Chung	CAD																													
785	SRB																															
786	PIR	Chung																														
795	Earth System Science Pathfinder Program	Chung	CAD																													
796	SRB																															
797	PIR	Chung																														
798	PIR																															
320	MSL Project	Calloway	Greathouse																													
321	PNAR	Calloway	Greathouse																													
342	NAR	Calloway	Greathouse																													
360	SRB																															
362	CDR	Calloway	Greathouse																													

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ID	Program/Project Name	RM	Cost Lead	Overdue	2008																									
					J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S					
364	Briefings																													
365	Briefing Package Completed			?																										
366	Brief MSL Project & JPL																													
367	Brief Mars Director & SMD																													
368	Brief APMC																													
363	Report Completed																													
369	CDR																													
361	SIR	Calloway	Greathouse																											
805	Discovery Program	Amer	Larson																											
806	SRB																													
807	PIR	Amer																												
808	PIR																													
955	New Frontiers Program	Amer																												
994	SRB																													
956	PIR	Thomas	Tecelote																											
995	PIR	Amer																												
815	Juno Project	Smolka	Larson																											
816	SRB																													
817	PMSR	Chung																												
818	Nominate Chair																													
819	Initiate Chair Contract Process																													
822	Identify Potential Team Members																													
823	Submit Team Approval Letter																													
825	Prepare ToR																													
826	Submit ToR to IPAO Director for Approval																													
827	Forward ToR to SMD, OCE, AA, Program																													
821	Chair Contract Process Complete																													
829	Review/Report																													
830	Compile and Distribute Program Information to Team																													
831	Team Kick-off Meeting																													
832	Conduct Site Review PMSR																													
833	Receive Comments from Team																													
834	Compile Team Comments/Prepare Draft Report																													
835	Distribute Draft Report to Team Members																													
836	Forward Draft Report to Project																													
837	Quality Review Report with IPAO																													
820	Chair Approved																													
824	Team Approved																													
828	ToR Approved by SMD, OCE, AA, Program																													
841	PMSR																													

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ID	Program/Project Name	RM	Cost Lead	Overdue													2008													
					J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S					
838	Briefings																													
839	Distribute Board Report																													
840	Brief CMC/Program																													
842	PDR																													
98	JWST Project	Frazier	Fernandez																											
99	SR	Frazier	Fernandez																											
142	SRB																													
143	PDR																													
144	CDR																													
145	MOR																													
856	OTHER																													
943	HSPD-12	Amer	N/A																											
944	Initiate IRB																													
945	Recommendation Briefing																													
946	Final Report																													
947	Site Visits																													
948	JPL																													
949	KSC																													
950	GRC																													